

CUSTOMER INFORMATION

Artt. 13-14 Reg. UE 2016/679 "GDPR"

DATA CONTROLLER



VISAF S.R.L.
VIA RINALDONI, 16
60030 SERRA DE' CONTI (AN)
INFO@VISAF.COM

WHAT IS THE PURPOSE OF THE PROCESSING?



In compliance with EU Regulation 2016/679 on the processing of personal data and their free movement and with Legislative Decree 196/2003 as amended "Code for the Protection of Personal Data", we inform you, as "Data Subject," that we process your data in order to carry out activities related to the execution of the contract, including payments, or to carry out pre-contractual activities requested by you, for the fulfillment of legal obligations arising from civil, tax, accounting regulations, as well as to enable effective administrative management and the resulting financial and commercial relationships. In addition, they may also be processed for an evaluation of the quality of the services provided, for the management of complaints and finally for the feedback of forwarded requests for information. In connection with the existing contract between the parties, your contact information (phone number, e-mail, contact details, etc.) may be collected and catalogued within our organization.

In the event that the need arises to pursue additional purposes of processing your data, which have not been indicated in this policy, we will inform you in advance about the new processing methods.

ON WHAT LEGAL BASIS DO WE PROCESS THE DATA?



Pursuant to Article 6 GDPR (b) and (c), the processing is necessary for the performance of a contract to which the data subject is a party or the execution of pre-contractual measures taken at the data subject's request, as well as to comply with legal obligations to which the data controller is subject.

FROM WHOM DO WE COLLECT DATA?



We collect personal data directly from the Data Subject. For the purposes of, and within the limits of, the relationship established with the Data Subject, we may make requests to other autonomous Data Controllers, such as private facilities, public bodies, registers and/or public databases. Only if strictly necessary, and on a residual basis, we may contact a close relative or family member.

WHAT CATEGORIES OF DATA DO WE PROCESS?



Primarily, we only request and process personal data categorized as "common," such as biographical, contact and payment data. In some cases, however, it may also be essential to process data categorized as "special." In these cases, it will be our responsibility to communicate to you the specific information regarding the use, legal basis and purpose of the processing.

The provision of common personal data (appropriately specified during the establishment of the relationship) is mandatory in order to take advantage of our services. In the absence of the same, we will not be able to provide adequate service; or provide it in the required timeframe; or may result in the partial, or total, non-performance of the entrusted activity.

TO WHOM DO WE DISCLOSE PERSONAL DATA?



Data are processed at the legal and operational headquarters of the Data Controller and in any other place where the parties involved in the processing may be located. Your personal data may be disclosed to public bodies and institutions in charge, in order to comply with obligations under laws and regulations, as well as may be disclosed to external companies that perform outsourced activities on behalf of the Data Controller, in their capacity as data processors. These data processors are accredited by us in advance and authorized to process the data exclusively for the purposes described above, including the proper management of the contractual relationship established between the parties. All data processors have been identified individually, within our of management system, and have received appropriate instructions to ensure the rights of data subjects, in addition to the prescription of the obligation to respect the right of confidentiality.

HOW DO WE PROCESS THE DATA?



Your personal data will be processed through the use of analog and digital systems. Only personnel authorized by the Data Controller will have access to your data to carry out processing operations or systems maintenance. We take all useful technical and organizational measures to avoid problems of unauthorized access, disclosure, modification or destruction. We also specify that we do not use, within our organization, an automated decision-making process, including profiling, which produces legal effects concerning you and/or significantly affects you.

IS DATA TRANSFERRED TO COUNTRIES OUTSIDE THE EU?



Your data will not be transferred to third countries outside the European Union and with data protection regulations that are not aligned with the EU Regulation 2016/679; moreover, it will not be subject by us to any dissemination to unauthorized third parties for purposes other than those stated in this policy.

HOW LONG DO WE KEEP THE DATA?



We will process your data for the time necessary to achieve the stated purposes, for which they were collected, and they will be kept for the entire duration of the contractual relationship. They may also be retained even after the termination of the relationship, for as long as necessary to settle the contractual obligations undertaken and to carry out the relevant obligations under current legislation. At the end of the stipulated period, the data will be destroyed, redelivered or processed by ensuring compliance with the principle of minimization, protecting the rights and freedoms of the data subject and always storing them with appropriate technical and organizational security measures.

WHAT ARE YOUR RIGHTS?



The data subject has the right to request from the Data Controller access to and rectification or erasure of personal data or the restriction of processing concerning him or her or to object to its processing, as well as the right to data portability, in accordance with the GDPR and, therefore, at any time he or she may request a digital copy of the data or its automatic transfer to other companies. In the cases provided, he or she may also object to or revoke the consent given. The data subject's right to lodge a complaint before the Data Protection Authority remains unaffected. Any request to exercise rights will be evaluated within the limits of Articles 23 GDPR and 2-undecies and 2-duodecies Privacy Code. To exercise these rights or to obtain information on their content, we invite you to send a request via e-mail to the address of the Data Controller, indicated above, using the "Form for the Exercise of Data Subject Rights" made available by the Data Controller on its website.